

Request for Extension

All GET Education participants requiring an extension to their course are required to complete the below form detailing the reason/s why they require a course extension. Before completing this form read the Extension to Course Guidelines below:

1. Participants may request in writing to extend their course completion date prior to their course end date if they have exceptional personal circumstances.
2. The decision to extend a course of study is wholly at the discretion of Success resources. The maximum extension period is 2 months.
3. Participants are required to have submitted a course extension form prior to their course end date, failure to submit this form prior will mean the participant will be required to re-enrol and repeat the Unit of Competency/s not completed.
4. The cost to repeat a Unit of Study or individual Units will be calculated on a Pro-Rata basis of Units not completed.

NOTE: If your course end date has past contact the Administrators Manager PH: 1300 370 931 or email admin@get.edu.au

Section A- Participant to Complete:

Course and Code			
Original Course End Date		New Course End Date	
Full name		D.O.B	
Address			
Suburb		Postcode	State
Email		Phone	
<p>Please provide a full explanation as to why you require an extension and how your current situation has prevented you from completing your course within the agreed timeframe. (refer to extension guidelines)</p>			
<p>Please provide details on how you plan to complete all study within the extension period:</p>			