Transfer between Registered Providers

Policy and Procedure

Purpose

The purpose of this policy and procedure is to address Standard 7 of the National Code 2018 and to provide policy and procedures for overseas students in relation to their applications for transfer between registered providers.

Scope

This policy applies to all overseas students studying with GET Education Australia on a student visa and prospective students on a student visa who seek to transfer to GET Education Australia.

Policy

GET Education Australia assesses requests from students for a transfer between GET Education Australia and other registered providers, prior to the student completing 6 months of his/her principal course of study, in accordance with this policy and procedure.

In line with Standard 7 of the National Code 2018, GET Education Australia will not knowingly enrol an overseas student wishing to transfer from another registered provider's course prior to the student completing 6 months of their principal course of study, except in limited circumstances as follow:

- Releasing registered provider, or the course in which the overseas student is enrolled, has ceased to be registered;
- Releasing registered provider has had a condition imposed on its registration by the ESOS agency that prevents the overseas student from continuing his or her course at that registered provider;
- Releasing registered provider has agreed to the overseas student's release and recorded the date of effect and reason for release in PRISMS;
- Any government sponsor of the overseas student considers the change to be in the overseas student's best interests and has provided written support for the change.

Note that in the very rare circumstances where the original provider or course has ceased to be registered, or sanctions have been placed by the Australian government or by Federal Regulator, by which student cannot continue his/her course at original provider, GET Education Australia will not consider 'release' information on PRISMS. Evidence of this occurrence would be placed in the student file.

Procedure

Procedure (Transfer to GET Education Australia)

1. Any requests that are received in relation to a student transfer will be directed to RTO Manager (PRISMS officer). The RTO Manager will then assess the applications to transfer education providers and advise the student about the outcome as outlined in the procedure.