


Course Brochure – BSB30120 Certificate III in Business

(CRICOS Course Code: 108993A)

Course details	
Provider Name	Workplace Health and Safety Services Pty Ltd t/a GET Education Australia
RTO Code	31401
CRICOS Code	03990K
Delivery location of course	Level 4, 180 Bourke Street, Melbourne VIC 3000
Delivery mode	Face to face (Classroom based) Flexible learning (Covid-19)
Duration	52 weeks, including 44 study weeks and 8 weeks of holidays.
Study load	20 hours per week in the classroom
Estimated Self-Study Hours	5 hours per week (may be more or less depending on learner's pre-existing skills and knowledge)



NATIONALLY RECOGNISED
TRAINING

Total Course Fee: AUD 10,500

Tuition Fee: AUD 10,000

Material Fee: AUD 250

Application Fee: AUD 250 (non-refundable)

(Application fee is non-refundable under all circumstances. Please refer to GET Education Australia's refund policy and procedure for further details)

BSB30120 Certificate III in Business

(Note: This qualification does not contain any specialisation)

This qualification reflects the role of individuals in a variety of Business Services job roles. It is likely that these individuals are establishing their own work performance.

Individuals in these roles carry out a range of routine procedural, clerical, administrative or operational tasks that require technology and business skills. They apply a broad range of competencies using some discretion, judgment and relevant theoretical knowledge. They may provide technical advice and support to a team.